

## REGISTRATION TERMS AND CONDITIONS

1. Early registration fees are applicable only to those delegates who book and pay prior to 28 February 2020. Should we not receive your payment or proof thereof by 28 February 2020, you will automatically be invoiced for the regular registration fee.
2. Regular registration fees are applicable only to those delegates who book and pay prior to 20 May 2020. Should we not receive your payment or proof thereof by 20 May 2020, delegates will be invoiced for the late registration fee.
3. **Delegates are required to pay the full registration fee. Additional bank charges are for the delegate's account.**

## REGISTRATION CANCELLATION CLAUSE

Having accepted the terms and conditions, the applicant accepts responsibility for full payment of the registration fee without prejudice.

Pre-registrations close 20 May 2020, thereafter delegate will be liable for the entire fee whether payment has been received or not.

Replacement registrations are welcome in writing to the Conference Secretariat prior to the 20 May 2020. A name tag fee of R100.00 (Incl. VAT) will apply after 20 May 2020. Onsite replacement of ID tags will be charged R100.00.

## SCHOLARSHIPS TERMS & CONDITIONS

1. Please note if you register as a delegate and apply for a scholarship simultaneously, your scholarship application will automatically be disqualified.
2. A scholarship recipient who confirmed acceptance of the scholarship and do not attend the conference will be liable to pay the regular registration fee. An invoice of R4 500.00 will be issued and sent to that effect.
3. A scholarship registration is not transferable.
4. A fee waiver scholarship is a complimentary registration to attend the Conference. Kindly note that travel, accommodation, flights, parking, meals, visa cost and other incidentals will be for the participants own account.

## INVITATION LETTER

Individuals requiring an official letter of invitation from the conference organisers may request in writing to the following e-mail address [registration@tbconference.co.za](mailto:registration@tbconference.co.za). To receive a Letter of Invitation, delegates must first register for the conference and send the proof of full payment of the registration fee to [registration@tbconference.co.za](mailto:registration@tbconference.co.za), the amount paid must be acknowledged in the Bank Account of the Conference Secretariat. Deadline to request a Letter of Invitation is 13 May 2020.

The Letter of Invitation does not in any way or form whatsoever hold the conference organisers financially responsible, nor does it guarantee a visa to South Africa. All expenses incurred in relation to the conference are the sole responsibility of the delegate.

## **VISA REQUIREMENTS**

It is the sole responsibility of the delegate to take care of his/her visa requirements. Delegates who require a visa must allow sufficient time for the application procedure. Delegates should contact the nearest South African Embassy or Consulate to determine the appropriate timing of their visa applications.

Details of participants may be shared with the South African immigration authorities to assist in the immigration process. The Conference Secretariat of the SA TB Conference 2020 will not directly contact embassies and consulates on behalf of delegates.

## **CURRENCY ON SITE**

Please note that only South African Rands (ZAR) will be accepted on-site. Payment in any other currency will not be accepted.

## **MEALS**

Public Catering is approximately R 85.00 per person per meal.

## **PARKING**

Parking is approximately R60.00 per car per day.

## **DISCLAIMER**

In the event that any services become unavailable for any reason, the Conference Secretariat, its appointed agents and other sub-contractors will make every effort to supply alternatives of equal standard and value but no responsibility can be accepted for failure to provide the specific services.

The Conference Secretariat, any member and/or members of its committee and its appointed agents or either subcontractors, act on the basis that they attend to the arrangements of the Conference for the convenience of the participants. They perform all tasks on condition that the Conference Secretariat any member or members of its committee and appointed agents or subcontractors, cannot be held responsible for any loss, damage or inconvenience (however arising) experienced by the delegates of the Conference. Speakers' comments during the conference are in no way binding on the Conference Organisers.

## **CANCELLATION OF THE CONFERENCE**

In the event that the Conference cannot be held or is postponed due to events beyond the control of the Conference Secretariat (force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the Conference Secretariat, the Conference Secretariat cannot be held liable by delegates for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc. Under these circumstances, the Conference Secretariat reserve the right to either retain the entire registration fee and to use it for a future conference, or to reimburse the delegate after deducting costs already incurred for the organization of the conference and which could not be recovered from third parties.